

OCULL SURVEY: Distance Education/Online Learning in Ontario Universities

We have inserted comment boxes in many questions in effort to enable you to provide the most comprehensive response possible. Please add comments where you think they will be useful in interpreting your response.

Please be reminded that your institution will not be identified in any analysis or reporting of survey results. Only aggregate findings will be reported.

Thank you for taking the time to complete this survey. The few minutes you will invest will provide important information about the way Distance Learning is administered in Ontario Universities. There are 53 questions in this survey.

A note on privacy

This survey is anonymous. The record kept of your survey responses does not contain any identifying information about you unless a specific question in the survey has asked for this. If you have responded to a survey that used an identifying token to allow you to access the survey, you can rest assured that the identifying token is not kept with your responses. It is managed in a separate database, and will only be updated to indicated that you have (or haven't) completed this survey. There is no way of matching identification tokens with survey responses in this survey.

1: Does your university offer distance education (DE) courses?

- Yes
- No
- No Answer

2: Does your university have a distinct department/unit responsible for the development, delivery and management of DE/online courses?

- Yes
- No

3: If Yes, to Q2, what is this unit called and what is the mandate of this unit?

4: Are your DE courses offered:

Choose one of the following answers

- For degree credit?
- As non-credit courses?
- Both degree credit and non-credit courses?

5: Approximate number of DE courses in your inventory

Check any that apply

- Degree Credit
- Non-degree credit
- Non-credit
- Don't know

6: Approximate number of DE course offerings per academic year (Fall, Winter and Spring/Summer terms)?:

Check any that apply

- Degree Credit
- Non-degree credit
- Non-credit
- Don't know

7: Approximate number of DE enrolments/registrations per year:

Check any that apply

- Degree Credit
- Non-degree credit
- Non-credit
- Don't know

8: Approximately, what percentage of your DE clientele are:

	0	1-20	21-40	41-60	61-80	81-100	No Answer
Degree credit student of your university?							
Degree credit students from other universities?							
Non-credit or continuing education students?							
Don't know							

9: Approximately, what percentage of your DE enrolments take place in the:

	0	1-20	21-40	41-60	61-80	81-100
Fall Term?						
Winter Term?						
Spring/Summer ?						

10: What factors are considered in deciding which courses will be developed in the distance mode?

Check any that apply

- High enrolment courses
- High failure courses
- Difficult to schedule
- High demand from external audience
- Meet multiple campus needs
- De-regulated fee opportunities
- Other

11: For each of the following aspects relating to DE programs, please indicate the area that holds primary responsibility (choose between (1) the DE unit, (2) the academic department, (3) joint responsibility, or (4) other.

	DE Unit	Academic Dept.	Joint	Other
Identifying DE courses for development				
Scheduling DE course revisions				
Scheduling the offering of DE courses				
Receipt/return of DE assignments				
Obtaining copyright for course materials				
Arranging off-site exam invigilation				
Invigilating exams				
Course evaluations				

12: Are academic departments required to work with a central unit in the development of DE courses?

Choose one of the following answers

Please choose one of the following:

- Yes
- No
- Comments (Add In space provided)

Please enter your comment here:

13: What is your course development model?

Choose one of the following answers

Please choose one of the following:

- Faculty work independently in the development of content and design
- Faculty content specialist works with external instructional designer
- Faculty content specialist works with internal instructional designer
- Faculty content specialist supported by a multi-functional team (for example instructional design, multi-media design, web developers)
- Other (Provide comment in space provided)

Please enter your comment here:

14: Who approves the academic content of DE courses?

Check any that apply

- Developing faculty member
- Departmental committee
- Department chair
- DE unit
- Others

15: Which of the following have a quality assurance process?

Choose one of the following

Please choose one of the following:

- Course development process?
- Course delivery?
- Course re-development?

Please enter your comment here:

- Other (Please indicate in space provided)
- None of the above

16: What quality assurances measures do you use?
Choose one of the following answers

Please choose one of the following:

Please enter your comment here:

- Internal checklist or best practices
- Internal review process (e.g., DE Committee, Senate Committee)
- External rubric (e.g., Quality Matters)
- Not applicable
- Other (Provide comment in space provide)
- No answer

17: How are faculty compensated for DE development?
Check any that apply

- Development assigned as part of their workload
- Additional stipend
- Depends on circumstance
- Other, please explain.

18: If faculty are compensated for DE development, do they receive:
Check any that apply

- Course release?
- Credit toward course load?
- Credit as course overload?
- Financial compensation?
- Other?

19: If faculty receive a stipend for developing a DE course, what is the stipend or the range of stipends for a one semester course?

20: Who retains the ownership/copyright of your DE courses?
Choose one of the following answers

Please choose one of the following:

- Ownership is retained solely by the faculty member
- Ownership is retained solely by the university
- Ownership belongs jointly to the university and the faculty member
- Joint or sole ownership varies by course
- Other (please explain)

Please enter your comment here:

21: Do you provide faculty professional development on course development?

- Yes
- No

22: If yes (Q21), in what format?

Check any that apply

- Seminar
- Online
- Personal Guidance Mentoring
- Other
- Not applicable

23: Do you provide faculty professional development on course delivery?

- Yes

No

24: If yes (Q23): in what format?

Seminar/Workshop

Online

Personal Guidance Mentoring

Other

Not Applicable

25: What is your process for scheduling revisions?

Check any that apply

To the course

To the evaluation instruments with a course (exams and assignments)

26: How often do you make revisions to the content of a DE course?

Please choose one of the following answers

Annually

Bi-Annually

Approximately 3-4 years

Every 5 years

When determined

27: Please indicate what percentage of your DE courses feature the following technological requirements:

	0	1-20	21-40	41-60	61-80	81-100
DE courses require the learner to have a computer and internet connection						

DE courses require learners to have audio/video capability						
DE courses combine a print based manual with online activities						
DE courses are text based independent study						

***Note: The following questions relate to Learning Management Systems, your satisfaction with your LMS, and your institution's future plans with respect to your LMS. Please be reminded that your institution will not be identified in any analysis or reporting of survey results. Only aggregate data will be presented publicly.**

28: What Learning Management System are you using? (Specify the version of your platform in the space provided)

Choose one of the following answers

Please choose one of the following:

- Angel
- Blackboard/WebCT
- Desire2Learn
- Moodle
- Sakai
- Other (Please indicate in space provided)

Please enter your comment here:

29: How satisfied are you with your current LMS?

- 1 – Extremely dissatisfied
- 2 – Dissatisfied
- 3 – Neither satisfied nor dissatisfied
- 4 – Satisfied
- 5 – Extremely satisfied

- 1 2 3 4 5

30: Do you have plans to change your LMS within the next 3 years?

Choose one of the following answers

Please choose one of the following:

- Yes
- No
- Undecided
- Comments

Please enter your comment here:

31: If yes (Q30), what system(s) are you considering?

32: Do you utilize synchronous communications in the delivery of your courses?

Choose one of the following answers

- Always
- Sometimes
- Never

33: If you answered yes to the previous questions, then what elements of the course use synchronous communications?

Check any that apply

- Discussions
- Presentations
- Group work
- Other
- Not available

34: What synchronous communication tools do you use, or have available to designers/facilitators for delivery your courses as part of your LMS?

Check any that apply

- Pager tool
- Chat
- Whiteboard
- VoiP
- Other
- Not applicable

35: What third party synchronous communication tools do you use?

Check any that apply

- IM Chat tools (MSN, AOL, Yahoo, etc.)
- VoiP tools (Skype, Google Talk, iChat, etc.)
- Social networking sites (Facebook, MySpace, Twitter, etc.)
- Web Conferencing tools (Adobe Connect, Elluminate, ooVoo, Yugma, WebEx, GoToMeeting, Scriblink, Wimba, etc.)

Other

None

36: Which of the following teaching and learning methods are you using in your courses? Indicate the percentage of courses using each of the following scale.

	0	1-20	21-40	41-60	61-80	81-100	No Answer
Asynchronous group work							
Synchronous group work							
Quizzes							
Course reader, workbooks and manuals							
PowerPoint slides							
Streaming audio							
Webcast							
Podcast							
Virtual worlds (Second Life)							
Games and simulations							
Other							

37: Do your students pay an additional/administrative fee for DE courses?

Yes

No

38: If yes (Q37), how much is the additional fee?

38.5: Who teaches your on-line courses?

39: Do faculty teach a DE course:

Choose one of the following answers

Please choose one of

the following:

- As part of their teaching load?
- As an overload course/for course release?
- For additional compensation?
- It depends on the circumstances
(Please explain in space provided)
- Other? (Please explain)

Please enter your comment here:

40: What accessibility accommodations are most frequently required in your DE courses (Select all the apply) ?

Check any that apply

- Additional time to complete assignments/examinations
- Conversion to Braille format for visually impaired students
- Services of a Learning Strategist
- Access to adaptive technologies
- Other

41: What forms of student assessment are used in your on-line courses?

Check any that apply

- Online quizzes
- Online mid-term
- Online final exam
- Proctored mid-term
- Proctored final exam
- Final exam on campus
- Group assignments
- Individual assignments
- Research papers
- Online presentations
- Participation in discussions
- Other

42: Does your university require that online courses include a proctored final exam (either on-site at your university or at an off-campus exam site)?

Choose one of the following answers

- Yes, in all courses
- Yes, in first or second year courses only
- No, that decision is at the discretion of the instructor/department
- No, we do not use proctored final exams

43: If your university uses off-campus exam sites, who is responsible for making those arrangements?

Choose one of the following answers

- Staff in our distance education/online learning department
- Other university staff (such as the Registrar's Office)
- Students are responsible for making their own arrangements for off campus exam sites
- Not applicable

44: Do you pay a fee for off-campus exam sites?

Choose one of the following answers

Please choose one of the following:

- Yes
- No, we share services with other universities or organizations
- No, we use only free sites
- Decisions are made on a case by case basis
- Not applicable
- Other (Please explain)

Please enter your comment here:

45: If you pay a fee for off-campus exam sites, what fees do you typically pay?

Check any that apply

- Shipping costs
- Proctoring fees

- Site rental
- Decisions are made on a case by case basis
- Not applicable

46: Do you charge an administrative fee if the student wishes to write at an off-campus exam location?

Choose one of the following answers

- Yes, the fee is included in the additional online course fee that all students pay
- Yes, only the students requesting an off-campus exam site pay an additional fee for this service
- No, exam fees are built into our overall budget
- No, students are responsible for making arrangements and covering all relevant costs
- Not applicable

47: If students pay an off-site fee, what is the approximate fee?

48: The content of course evaluations for distance education courses is:

Choose one of the following answers

Please choose one of the following:

- The same as for face to face courses
- Specifically designed for distance courses
- A distance course evaluation is used in addition to the regular course evaluation
- Comments

Please enter your comment here:

49: How are DE course evaluations administered?

Choose one of the following answers

Please choose one of the following:

- By academic department; by postal or email, outside of the course

Please enter your comment here:

- By the DE department, by postal or email outside of the course
- The evaluation is built into the course
- Comments

50: What databases do you use to promote your distance education courses?
Check any that apply

- University course registration database
- Specific DE departmental database
- DistanceEdCanada.ca
- eLearnNetwork.ca
- Canadian Virtual University
- Other

51: What are your greatest challenges in your DE program?

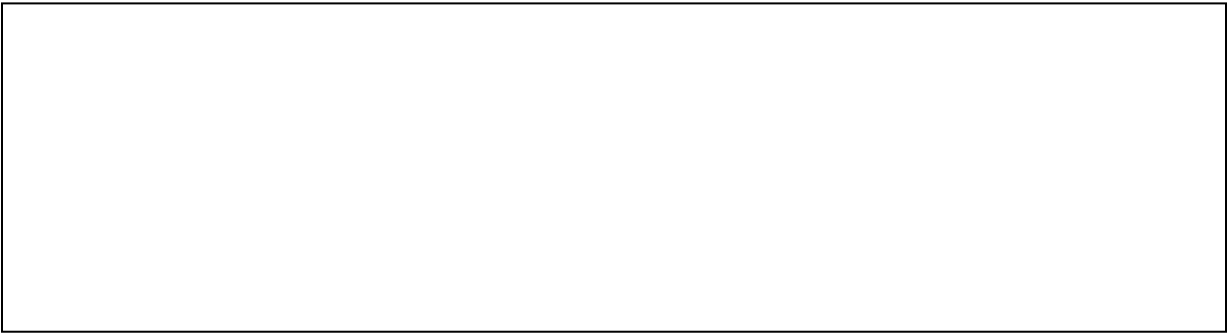
Choose one of the following answers

- High priority
- Medium priority
- Low priority
- Don't know

53: In 5 years, do you anticipate your DE unit will be...?
Choose one of the following answers

- Larger
- About the same size
- Smaller

54: Please add any additional comments that you feel will assist in understanding your institution's response.



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